



# Application to establish a liaison with an ISO Committee or Working Group

## To be completed by the committee secretariat:

Committee (TC/SC number and name): ISO/TC 34 Food products	Liaison category:  <input checked="" type="checkbox"/> A (at the TC/SC level)  <input type="checkbox"/> B (at the TC/SC level – category reserved for inter-governmental organizations)  <input type="checkbox"/> C (at the Working Group level)
Working Group (number and name): Click or tap here to enter text. NOTE: only relevant for Category C liaisons	
Secretary contact details ISO Member body: AFNOR Name: Sandrine Espeillac and Milena Pires Email: <a href="mailto:sandrine.espeillac@afnor.org">sandrine.espeillac@afnor.org</a> <a href="mailto:mlena.beguito@gmail.com">mlena.beguito@gmail.com</a>	

## Application process

An application to establish a liaison with an ISO Committee or Working Group shall be submitted by the applicant organization to the secretariat of that committee.

The committee secretariat shall submit a copy of the application to the ISO Central Secretariat (the Technical Programme Manager) for an eligibility check and validation by the ISO Member Body in the country where the applicant organization is based.

Once validated by the ISO Central Secretariat, the committee secretariat shall circulate the application in the committee (e.g. via committee internal ballot) to approve the liaison request.

Detailed information concerning the general requirements applicable to liaisons, different categories of liaisons, eligibility criteria, rights and obligations of liaison organizations is contained in the [ISO/IEC Directives Part 1 and Consolidated ISO Supplement, clause 1.17](#).

## To be completed by the applicant organization:

Details of the applicant organization

Full title of organization: THE UNITED STATES PHARMACOPEIAL CONVENTION
Postal address: 12601 TWINBROOK PARKWAY, ROCKVILLE, MARYLAND 20852
Website: <a href="http://WWW.USP.ORG">WWW.USP.ORG</a>

Legal status (e.g. Ltd Co., S.A., Sarl, GmbH):  
NON-PROFIT CORPORATION

#### Eligibility criteria

**Please attach a copy of the organization's statutes to this application (or add a hyperlink, if available online) and refer to relevant clauses of the statutes below, where applicable.**

Hyperlink: <http://www.usp.org/sites/default/files/usp/document/about/convention-membership/2015-2020-bylaws.pdf>

The applicant confirms that the organization:

☒ **is not for profit**

Details / relevant clause in statutes: Attachment 1: District of Columbia, Certificate of Good Standing

☒ **is a legal entity** (NOTE: this is a requirement only for Category A or B liaisons)

Details / relevant clause in statutes: Attachment 1: District of Columbia, Certificate of Good Standing

☒ **is membership-based and open to members worldwide or over a broad region**  
(NOTE: this is a requirement only for Category A or B liaisons)

Details / relevant clause in statutes: Website (<http://www.usp.org/about/convention-membership/bylaws>) Bylaws: Article III

☒ **through its activities and membership demonstrates that it has the competence and expertise to contribute to the development of International Standards or the authority to promote their implementation**

Details / relevant clause in statutes: Attachment: Articles of Incorporation, Paragraph 4; Website (<http://www.usp.org/about/convention-membership/bylaws>) Bylaws: Article VII

☒ **has a process for stakeholder engagement and consensus decision-making to develop the input it provides (see Guidance for ISO liaison organizations — Engaging stakeholders and building consensus [http://www.iso.org/iso/guidance\\_liaison-organizations.pdf](http://www.iso.org/iso/guidance_liaison-organizations.pdf))**

Details / relevant clause in statutes: Website (<http://www.usp.org/about/convention-membership/bylaws>) Bylaws: Article III, Article VII

#### Justification for liaison request

Reason for Liaison request:

USP-Food produces and maintains the *Food Chemicals Codex (FCC)* through the activity of the Food Ingredients Expert Committee and its Expert Panels. The *FCC* is a compendium of food ingredient /

additive specifications that has been used by the food industry for over 50 years to describe minimum criteria for the purity and quality of food ingredients. Our expert volunteers are recruited from different disciplines and nations for their expertise in the definition and quality assurance of food ingredients through open recruitment processes. Since the activities of TC 34 cover a wide range of different food substances, USP believes that a liaison with ISO/TC 34 will be of mutual benefit in helping to develop new ISO standards given our history of experience in this area and desire to collaborate to protect public health.

**Expected benefits for applicant:**

USP-Food believes serving in a liaison capacity to ISO/TC 34 and its WGs will help our organization achieve our Mission to improve global health through public standards and related programs that help ensure the quality, safety, and benefit of medicines and **foods**.

**Expected benefits for TC/SC/WG**

USP-Food believes that the expertise of our scientific staff, committees, and global laboratories will be a valuable asset to the future activities of TC 34 and its WGs.

**Short, medium and long-term goals of liaison**

USP-Food plays a major global role in the definition of quality foods and food ingredients. In the future USP-Food expects to maintain and enhance its position in the broader sphere of food and food ingredients. The development of a valuable working relationship with ISO/TC 34 for current and future ISO food standards in areas of mutual interest will be a positive benefit for both organizations. USP-Food is considering taking a larger role in supporting the ISO system and therefore its participation in ISO/TC 34 will serve as a first step in development of this relationship.

**Details of liaison representatives**

**Contact details of liaison representative(s)**

Name: Kristie B. Laurvick

Email: kxb@usp.org

Name: Click or tap here to enter text.

Email: Click or tap here to enter text.

Comments / additional representatives: Click or tap here to enter text.

**Signature of the applicant**

☒ I am aware of the responsibilities and obligations of liaison organizations, as outlined in the [ISO/IEC Directives Part 1 and Consolidated ISO Supplement, clause 1.17](#).

Name: Kristie B. Laurvick

Date: 2018-09-20